

7-5-020: RAPID ACCESS KEY BOXES:

- A. Applicability: Any structure for which fire department access doors are or were required by the International Fire Code shall be equipped with a rapid access key box, prior to April 30, 2025.
- B. Application and Installation: Application for a rapid access key box shall be made to the Fire Marshal and shall be purchased and installed by the property owner. The type of box, location and number of boxes required for a structure shall be determined by the Fire Marshal.
- C. Keys to Lock Boxes: The Fire Marshal is responsible for each key to each rapid access key box and will ensure that they are properly accounted for and secure.
- D. Contents of Boxes: The following shall be contained within the lock box:
 - 1. Keys to locked points of ingress or egress, whether on the interior or exterior of the structure;
 - 2. Keys to all mechanical rooms;
 - 3. Keys to all locked electrical rooms;
 - 4. Keys to elevators and their control rooms;
 - 5. Keys to fire alarm panels; and
 - 6. Keys to any other area within the structure indicated by the Fire Marshal.
- E. Maintenance of Boxes: The owner or operator of a building shall immediately notify Farmington City Fire Department and provide new keys if a lock box is changed or re-keyed. The property owner is responsible to keep the lock box in proper working condition and to replace or make repairs to the box as necessary.
- F. Temporary Boxes: Commercial buildings under construction must provide a temporary lock box for emergency access at the commencement of construction.
- G. Penalties for Violation: Failure to install or adequately maintain a lock box is a civil violation subject to a \$50.00 fine for each day that the offense occurs. Failure to install or maintain the lock box for greater than ten days after the Fire Marshal provides notice to the property owner or property manager is a Class B misdemeanor and is subject to a fine of no less than \$500.00.